



MANITOBA CYCLING ASSOCIATION

TRANSPORTATION OF PRIVATE PROPERTY

Purpose: The purpose of this document is to prescribe MCA's policy with respect to accountability, responsibility, and procedures for management of Athlete's private property.

Private Property: Private or Personal Property is defined as any item purchased, acquired, owned, or leased by the individual or family. Items include (but are not limited to): Bicycle, helmet, shoes, pedals, clothing, trainers, rollers, tools, wheels, Garmin's, equipment etc.

Athlete Equipment: The transportation of everyone's private property will be the sole responsibility of the athlete/parent/guardian. This includes transportation of equipment and personal items via plane (including checked and carry-on luggage), or via transport in any vehicle.

In the event that Manitoba Cycling transports equipment/personal items on behalf of an athlete/family, every effort will be made to secure and protect the equipment from damage or loss. Organizing, packing, and transportation of equipment will be assigned to an accountable individual (i.e.: coach, parent, or designate).

It is the responsibility of each equipment owner to keep a list of items being transported and ensure that the item(s) are insured as the family deems appropriate. Ongoing inspections and maintenance of everyone's private property is the responsibility of the property owner.

Personal items that are brought on premises to Sport Manitoba or other designated meeting place, and to all training and events, are at the individual member's own risk. The Manitoba Cycling Association assumes no responsibility for lost, stolen or damaged belongings.

Safekeeping of Equipment:

Whilst attending training camps/projects, the Coach/organizing staff will confirm with accommodation facilities (in advance to travel) if equipment (including Bicycles) can be safely stored within a locked and secure facility where the athletes/coaches are staying. If this is possible, it is the responsibility of the coaches, support staff, chaperones, and athletes to avoid damage to the property. If storage within the accommodation is not possible, the Coach/organizing staff will identify a locked/secure facility of which the Trailer can be parked when not in use. If neither option is available, the MCA (in collaboration with the parent group) will determine if alternate accommodation needs to be sourced. As a last resort, and with the agreement of the equipment owners, the equipment will be stored in the trailer.

At events , the MCA trailer/truck (containing equipment and supplies) will be supervised by a designated individual. If it is not possible to supervise the trailer/truck/vehicle all forementioned will be locked. At no time should the trailer/truck be unlocked/open when not supervised.

By signing this agreement, you are asking MCA to transport your personal item(s) and understand that The Manitoba Cycling Association assumes no responsibility for lost, stolen or damaged belongings.

Parent Name (please print)

Parent signature

Date
