



MANITOBA CYCLING ASSOCIATION

February 20, 2024

MCA CLUB DEVELOPMENT FUND GRANT

PURPOSE

The purpose of MCA's club development grant is to provide financial support to MCA affiliated clubs and programs for the development, improvement, accessibility, inclusion, participation, and promotion of the sport of cycling in Manitoba.

1. **Promote Participation:** Encourage more people, especially youth, to participate in sports and physical activities by enhancing the quality of programs, activities, and events offered/hosted by clubs.
2. **Support Growth:** Assist clubs in expanding their offerings, reaching out to new members, and diversifying their activities to cater to a broader range of interests and demographics. Encourage new club development across Manitoba.
3. **Support Technical Development:** Support the development of coaches, instructors, coach educators, officials, event organizers, timekeepers, and volunteers at the club level.
4. **Facilitate Sustainability:** Help clubs become financially sustainable by investing in equipment purchases, and capacity building initiatives.
5. **Enhance Community Impact:** Strengthen the role of sport clubs as community hubs by improving accessibility, inclusivity, and the overall experience for participants (athletes, coaches, officials, spectators, and volunteers).
6. **Foster Excellence:** Support clubs in developing talent: coaching expertise, club officials to support events, and competitive programs to excel at local, regional, national, and even international levels.

ELIGIBLE RECIPIENTS AND FUNDING LEVELS

MCA affiliated clubs in good standing may apply to the MCA Board of Directors for a grant from the MCA Development Fund that is consistent with the above purpose. An application may not guarantee funding.

Clubs are eligible for up to \$500.00 per application, per year.

ELIGIBLE AND INELIGIBLE EXPENSES

Applications for grants must demonstrate a value-added component that will benefit the cycling community in Manitoba, and not just a club or person.

The MCA board may consider the capacity, potential, and experience of a club in creating positive development for cycling in Manitoba.

Application examples:

Category	Eligible Expenses	Ineligible Expenses
<i>Event Hosting</i> (MCA Sanctioned events)	-In the event that a club does not generate sufficient revenue to cover core event expenses: -MCA will contribute to the cost to hire officials and medics. -MCA will contribute to mileage expenses for Officials for travel to events outside of Winnipeg. -Clubs outside of Winnipeg who do not have access to MCA Equipment on loan can apply for equipment expenses. -Expenses related to hosting a Kids of Mud/Trailblazer Race Series event.	-Prizing -Land Permits -Food/Beverage -General Travel -Day Permits -Insurance -Licenses

Category	Eligible Expenses	Ineligible Expenses
<i>Commissaire Development</i>	<ul style="list-style-type: none"> -Registration fees for Cycling Canada courses. -Out of Province transportation to and from a training course. -Out of Province accommodation and/or meal expenses as per MCA's Financial policy. 	<ul style="list-style-type: none"> -Within province transportation to and from course -Within province Accommodation/meals associated with required travel <p>(Regional locations having to travel into Winnipeg for Training can apply for Community Development Grant thru Sport MB)</p>
<i>Coaching Development</i>	<ul style="list-style-type: none"> -Registration fees (for NCCP coaching courses and seminars) -Out of Province transportation to and from course -Out of Province accommodation/meal costs associated with required travel. -Criminal Record Checks -First Aid training/Recertification Fees 	<ul style="list-style-type: none"> -Within province Transportation to and from course -Within province Accommodation/meal costs associated with required travel <p>(Regional locations having to travel to Winnipeg for training can apply for Community Development Grant thru Sport MB)</p>
<i>Volunteer Development</i>	<ul style="list-style-type: none"> -Clinics and Workshops to enhance the skills and knowledge of volunteers to support programming and events. 	<ul style="list-style-type: none"> -Payment to 'volunteers'
<i>New Club Development</i>	<ul style="list-style-type: none"> -Apply to have club affiliation fees waived first year of registration with Manitoba Cycling. -Workshops to improve club operations: Strategic planning, governance training etc. 	<ul style="list-style-type: none"> -Directors and Officers Insurance -Corporation docs or other legal documents
<i>Inclusion and Accessibility</i>	<ul style="list-style-type: none"> -Investing in education and training initiatives to promote inclusivity and accessibility such as: <ul style="list-style-type: none"> -Diversity and inclusion training -Aboriginal coaching module training -Anti-racism in sport training -Sport for social development etc. -Initiatives that remove barriers to participation and provide support to underrepresented groups. 	

Safety and Compliance	<ul style="list-style-type: none"> -Safe Sport Training -First Aid Kits -Risk Management Training -Ride Leader Training -First Aid Training 	
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Event Hosting (MCA Sanctioned Events):

Club applying for the grant to subsidize an event that has not broken even are required to provide a reconciliation of income and expenses within 30 days following the event.

Administrative Provisions:

This policy replaces all prior versions of the development policy.

Approved by the Board of Directors of the Manitoba Cycling Association:

Previous update	August 2019
Last update	February 28, 2024,
Future Review	March 2025