



MTB Committee Terms of Reference

Manitoba Cycling Association - Mountain Bike Committee Terms of Reference

Purpose

The Mountain Bike Committee assists the Mountain Bike Coordinator (Director/Race Director) with their general responsibility for any and all aspects of mountain bike competition in Manitoba. These aspects include:

1. To establish guidelines and parameters to govern all aspects related to mountain bike racing in Manitoba including mountain bike categories, mountain bike event types, series points calculations, and other race and results related directives.
2. The establishment of a schedule of races for the racing season.
3. The licensing of bicycle riders and sanctioning of competitions.
4. Any other such duties may from time to time be prescribed by the MCA Board.
5. Work in conjunction with the Provincial Team Coach and the Provincial Team Coordinator in the selection of Provincial Team Athletes

Structure

Each MCA-affiliated club is entitled to have one representation appointed to the MTB Committee so long as that individual is a paid member of the MCA. The Committee chair is the MCA Mountain Bike Coordinator. The Committee chair shall coordinate the function of the Committee and on behalf of the Committee, then report back to the Board of Directors for ratification, information, and decision. The MCA President, Executive Director, Provincial Team Coach, Provincial Team Coordinator, and the Chief Provincial MTB Commissaire shall be members of the MTB Committee.

Voting

1. Each Committee member shall have one vote at committee meetings except where the individual is a non-voting staff person.
2. Unless specified otherwise, questions shall be decided by majority vote, where the Chair only votes in case of a tie.
3. Voting shall be by show of hands unless a majority of the members approve a secret ballot.
4. A majority shall consist of a majority of committee members present.
5. If the Chair cannot be present at a committee meeting they shall appoint an acting Chair. If this is not possible, the committee members present shall appoint a member to preside over the meeting.