



# MANITOBA CYCLING ASSOCIATION

## MCA CLUB DEVELOPMENT FUND GRANT

### PURPOSE

To financially support MCA affiliated clubs and programs with the development, accessibility, participation, and promotion of the sport of cycling in Manitoba.

### ELIGIBLE RECIPIENTS AND FUNDING LEVELS

MCA affiliated clubs in good standing may apply to the MCA Board of Directors for a grant from the MCA Development Fund that is consistent with the above purpose. An application may not guarantee funding.

Clubs are eligible for up to \$500 per application, per year

### ELIGIBLE AND INELIGIBLE EXPENSES

Applications for grants must demonstrate a value-added component that will benefit the cycling community in Manitoba, and not just a club or person.

The MCA board may consider the capacity, potential, and experience of a club in creating positive development for cycling in Manitoba.

### Application examples:

<b>Category</b>	<b>Eligible expenses</b>	<b>Ineligible expenses</b>
<b><i>Venue Development</i></b>	Expenses associated with the purchase of building supplies or the rental or purchase of machinery used to build, maintain or repair new or existing trails or venues.	-Labor -Permits -Licenses -Professional fees

<b>Commissaire Development</b>	<ul style="list-style-type: none"> <li>-Registration fees for Cycling Canada courses</li> <li>-Out of Province transportation to and from a training course</li> <li>- Out of Province accommodation and/or meal expenses.</li> </ul>	<ul style="list-style-type: none"> <li>-Within province transportation to and from course</li> <li>- Within province Accommodation/meals associated with required travel</li> </ul>
<b>Coaching Development</b>	<ul style="list-style-type: none"> <li>-Registration fees (for NCCP coaching courses and seminars)</li> <li>-Out of Province transportation to and from course</li> <li>- Out of Province accommodation/meal costs associated with required travel</li> <li>-Criminal Record Checks</li> <li>-First Aid Training or Recertification fees</li> </ul>	<ul style="list-style-type: none"> <li>-Within province Transportation to and from course</li> <li>- Within province Accommodation/meal costs associated with required travel</li> </ul>

Application Process for Reimbursement

The MCA Board of Directors will determine all matters regarding the development grant process, including the outcome of the grant application.

Application decisions will be made at the next available board meeting providing applications are received no less than 2 weeks prior to the monthly meeting date. Please contact the MCA Executive Director for meeting dates (204-925-5686).

Submissions must include a budget.  
Expenses must be supported by quotes or receipts.  
Original receipts are required for reimbursement.

Applications can be made by the President of the club directly to the MCA office by emailing a detailed description of how the application benefits the cycling community to [cycling.ed@sportmanitoba.ca](mailto:cycling.ed@sportmanitoba.ca).

Administrative Provisions:

This policy replaces all prior versions of the development policy.

"Approved by the Board of Directors of the Manitoba Cycling Association on August 2019"