



**MANITOBA  
CYCLING  
ASSOCIATION**

## **RACE/EVENT SANCTIONING POLICY & PROCEDURES**

To ensure that the best quality and safest sporting events and activities occur, the MCA sanctions activities thereby indicating its support and endorsement for the event. These sanctions may be given providing the event Organizer(s) is/are committed to the beliefs and values of the MCA as outlined in its Constitution/Bylaws.

### **SANCTION REGULATIONS**

All sporting activities, including International, (Pan Am Games) National, (Canada Cups) Local, (Manitoba Cups) or Club Events (Kids of Mud and other novelty events) are governed by this policy and regulation.

Sanctioned events require (at minimum) 50% MCA licensed member participation. A "Licensed member" is a General member or Race license holder in good standing.

Organizers may choose to include non-members, providing the event meets MCA guidelines, carries commercial event insurance thru the MCA, and each non-member has a single-event day permit. Single Event day permits are not allowed for Road racing, Criteriums, and BMX racing.

The Organizers of MCA sanctioned events are to abide by the UCI/CCA/MCA Rules and Regulations governing the specific activity.

The event Organizer will abide by the criteria established in the Mountain Bike Commissaries' Handbook and the Road and Cyclocross Commissaries Guidelines. All events must be supervised by commissaries trained in the specific discipline.

The event Organizer will prepare and implement an Emergency Response Plan, including an adequate emergency response team to deal with all potential incidents related to their activity.

The Chief commissure of each discipline can assist Organizers in procuring commissaries for each event.

Only MCA sanctioned events may use the MCA Logo and reference the Manitoba Cycling Association, its committees, clubs, or members.

## **NON-SANCTIONED EVENTS**

Community events such as MS Rides and other charity organizations may be recognized by the MCA, from time to time, but they carry their own liability insurance and their own separate and independent organizational structure.

Any sporting event or activity operating outside of this policy and these regulations does so without the support or endorsement of the MCA, and as such is not entitled to the use of MCA materials or equipment, event marketing, and liability insurance for the Organizer or the participants of the event.

## **RACE/EVENT SANCTION DESCRIPTION:**

### **General Description”**

- An event organized by an MCA affiliated club and/or qualified member of the association who is designated as an organizer with a technical license.

### **Race License Holders:**

- Manitoba members wishing to race in their race category must carry a valid MCA “Manitoba” race license or “UCI race license.”
- Members from outside of Manitoba may participate providing they carry a valid UCI/CCA license.
- “Race” Cup points and/or Staging may apply for race participants depending on the event type (i.e.: race series).
- “Racing” requires officials and includes timing & results.

### **General (Non-racing) Memberships:**

- A general membership category is optional and will be determined by the organizer.
- Event requirements need to be discussed and approved by MCA’s technical committee.
- A separate start will need to be organized for general members (novice or recreational category) and the race format may involve reduced laps or distance. No ability categories apply.
- General members will not qualify for points.
- General members may upgrade to a race license if they wish to race in their ability category, collect points, and/or podium.

### **Non-Members:**

- Non-members may be eligible to participate by purchasing a single-event day permit (depending on the event type).
- The organizer must have commercial event insurance in place with the MCA.
- Single event permit holders may self-select their ability category (however need to prove their ability to compete at the level selected).
- Single-event permits are not offered for criteriums, road racing, or BMX

## **RACE/EVENT EXAMPLES:**

Both “standard” races and new hybrid events that could include both a race and recreational component will be considered. All events will be reviewed and approved by the MCA Sanctioning.

	<b><u>RACE/EVENT SANCTION:</u></b>					
<b>Licensing and categories</b>	<p>Race Licenses include ability category selection,</p> <p>General Members participate in novice category or upgrade to race license.</p> <p>Single day event permit available for non-members for selected events.</p> <p>Single day event permit holders can self-select ability category.</p> <p>Kids Categories will be determined by age. License will indicate U9 for all.</p>					
<b>Non-members can participate</b>	Yes					
<b>Insurance Coverage</b>	<p>Race license and General membership holders have General liability and Sport Accident insurance.</p> <p>Single day event permit holders are not members, thus do not have member insurance.</p> <p>The Event organizer has liability coverage for all participants of sanctioned events.</p>					
<b>Insurance Requirement</b>	<p>All events require (at minimum) 50% MCA members.</p> <p>If all MCA members – no additional insurance required.</p> <p>If non-members participate, commercial event certificate + single event day permit is required.</p>					
<b>Single Event Day</b>	<p>Required if there is non-member participation.</p> <p>\$20.00 per person, per event</p> <p>Select events only. No offered for Road racing, Criteriums, BMX.</p>					
<b>Official(s)</b>	<p>Required</p> <p>Timing/results for race event by commissaires</p>					
<b>Organizer Requirements</b>	<table border="1"> <tr> <td>Permission to use venue (permit if required)</td> </tr> <tr> <td>Emergency Response Plan</td> </tr> <tr> <td>UCI/CCA/MCA rules &amp; regs</td> </tr> <tr> <td>Organizer requires technical license</td> </tr> </table>		Permission to use venue (permit if required)	Emergency Response Plan	UCI/CCA/MCA rules & regs	Organizer requires technical license
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<b>MCA Event features</b>	<table border="1"> <tr> <td>Event placement on MCA Calendar + Social media promo</td> </tr> <tr> <td>Equipment, signage, &amp; radio loan</td> </tr> </table>		Event placement on MCA Calendar + Social media promo	Equipment, signage, & radio loan		
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<b>Sanctioning Fee</b>	N/A					

<b>Provincial Medals</b>	MCA provides medals for Provincial Championship events. Provincial award winners recognized at annual awards banquet.
<b>Race Levy (Participant fee)</b>	\$2 per Rider Levy for Cup series races. Cup race winners recognized at annual awards banquet. Levy off-sets awards and Provincial Championship medals.
<b>Calendar Fee</b>	N/A
<b>Cup Points/Staging</b>	Yes for Cup race or other series Race license holders only
<b>Upgrades/upgrading points</b>	Yes for Cup race or other series Race license holders only

### **SANCTIONING OF EVENT:**

All events are established during the annual race/event calendar meeting each January. Leading up to this meeting (in November/December), the Race/event discipline coordinators will reach out to clubs, or race organizers can reach out to the Race/event discipline coordinators to discuss their event interest. The purpose of the January meeting is to establish a calendar that does not conflict with other events, to collaborate with other event organizers and officials, and to share important updates. The January race calendar events are sanctioned by the MCA board of directors by the end of January each year. A draft schedule of these events is posted to the website by February 1.

*[“See Race Setting Calendar Procedures”](#)*

Events outside of the Annual Race Calendar meeting require a written application to the MCA sanctioning committee. Please complete the attached form at least 2 months prior to your event. Keep in mind some land permits require 30-90 days advance approval. Ensure you have venue permission.

[Application](#)

**Approved by the MCA Board of Directors on June 01, 2021.**