



## MCA Board Meeting Minutes

Date:	September 17, 2012	
Time:	6:00 pm	
Location:	Sport for Life Centre, 145 Pacific Avenue	
Position	Name	In Attendance
President	Jason Carter	Present
Vice-President	Andy Romanovych	Absent
Secretary	Anne-Marie Palfreeman	Present
Treasurer	Christine Prendergast	Present
Provincial Program Co-ordinator	Bill Gendron	Present
Mountain Bike Co-ordinator	Dave Dorning	Absent
Road Bike Co-ordinator	Gary Sewell	Absent
Assistant Road Co-ordinator	Kim Mitchell	Present
BMX Co-ordinator	Rob Nagy	Present
Kids of Mud Co-ordinator	Karin McSherry	Present
Recreation & Transportation Co-ordinator	Currie Gillespie	Present
MCA Executive Director	Twila Pitcher	Present
Provincial Coach	Jayson Gillespie	Absent

## Meeting Minutes

Item No.	Agenda Item	Presenter
Part A	1. Call to Order <ul style="list-style-type: none"> <li>• Quorum is established</li> </ul> 2.. Approval of August Minutes <p style="margin-left: 40px;">Motioned: Christine Prendergast</p> <p style="margin-left: 40px;">Seconded: Bill Gendron</p> <p style="margin-left: 40px;">Adopted</p> 3. Agenda	Jason Carter

Part B	<p>Financial Update</p> <ul style="list-style-type: none"> <li>Report submitted.</li> </ul> <p>Motion to approve the monthly year to date for August.</p> <p>Motion to Adopt : Currie Gillespie</p> <p>Seconded : Karin McSherry</p> <p>Approved</p>	Twila Pitcher
Part C	<p>Major BOD Decision Items</p> <p>1.0: Ownership of Provincial races.</p> <p><b>Action: Jason Carter will incorporate the following motion into a policy: Motion: 1) the ownership of the Provincial races is with the MCA. 2) It is up to the race discipline committee if they want to host the race or to contract to a club. 3) When a race discipline committee runs a Provincial race the surplus from that race are to go back to the race discipline's budget.</b></p> <p>2.0: AGM Townhall prep Next meeting October 10 in case we need it. <b>Action: Annual reports due October 3<sup>rd</sup> 2012 (All)</b></p> <p>3.0: Constitutional Changes</p> <p>Motion to approve Constitution change #1 : Christine Predergast, Seconded Bill Gendron, Approved</p> <p>Motion to approve Constitution change #2 : Rob Nagy, Seconded Karin McSherry, Approved</p> <p>Motion to approve Constitution change #3 (as amended): Currie Gillespie, Seconded Bill Gendron, Approved</p> <p>Motion to approve Constitution change #4 (as amended): Christine Predergast, Seconded Karin McSherry, Approved</p> <p>Motion to approve Constitution change #5 : Ron Nagy, seconded Christine Predergast, Approved</p> <p>Motion to approve Constitution change #6 (as amended) : Bill Gendron, seconded Christine Predergast, Approved</p> <p>Motion to approve Constitution change #7 (as amended) : Rob Nagy, Seconded Bill Gendron, Approved</p> <p>Motion to approve Constitution change #8 : Christine Predergast, Seconded Anne-Marie Palfreeman, Approved</p> <p>Motion to approve Constitution change #9 : Bill Gendron, seconded Rob Nagy, Approved</p> <p>Motion to approve Constitution change #10 : Christine Predergast, Seconded Currie Gillespie, Approved</p> <p>4.0: Provincial Coach Contract</p> <ul style="list-style-type: none"> <li>Explanation of changes. Will send out for review by Board.</li> </ul> <p><b>Action: Jason will send the new contract to the Board for review and to Jay to start the discussion. Decision on October 10<sup>th</sup>.</b></p>	<p>Jason Carter</p> <p>Jason Carter/ Twilla Pitcher</p> <p>Jason Carter</p> <p>Jason Carter</p>

Part E	<b>Reports</b> <ul style="list-style-type: none"> <li>• President report submitted</li> <li>• Executive Director submitted</li> <li>• VP no report submitted</li> <li>• Recreation &amp; Transportation report submitted</li> <li>• Provincial Program report submitted</li> <li>• BMX report submitted</li> <li>• Mountain Bike no report submitted</li> <li>• Road report submitted</li> <li>• KOM report submitted verbally</li> </ul>	All
	Action Items (old business). Done when reviewing last month minutes.	Anne-Marie Palfreeman
	<b>Next Meeting -</b> October 10 , 2012 Motion - Rob Nagy Seconded - Christine Prendergast Carried.	Jason Carter

### Action Items

Item No.	Mtg Date	Action Item	Assigned To	Target Date
1	May 16, 2011	<b>Club Incentives</b> Develop a more concrete plan to incentivize the Clubs to providing races and officials to train 06.13 No further update 07.20 No further update 08.24 No further update 09.28 The development policy will cover up some. No other update. Will draft something for next meeting. 10.19 Town Hall feedback should be incorporated into this. Suggestion that the number of races one club can organize be capped; clubs without an official provide an assistant to work with the official. The strategy for discussion at the next board meeting for endorsement and then distribution through the committees for feedback. 11.09 Defer to the new Board. 12.05 Carry-over to next meeting 21.02.12 Carry-over to next meeting 20.03.12 Carry-over	Gary Sewell	June 13/11



10	April 23, 2012	<b>Commissaire development:</b> Karin will pass draft of v.1 Commissaire Development policy to all other commissaires for comments. She will discuss the matter further with Jason Carter and they will bring the matter back to board for further discussion at the next Board meeting.	Karin McSherry	May 24, 2012
13	May 24, 2012	<b>Change in Auditor:</b> Consider a change of Auditor for discussion at the next AGM.	Twilla Pitcher	October AGM
14	June 25, 2012	<b>Finances:</b> At August meeting we should discuss in/out fee structure and other financial ideas. May want invite CCN people to the meeting?	All	August MCA meeting
15	June 25, 2012	<b>Bike to work Day:</b> Revisit promo gear idea in September.	All	September MCA meeting
16	June 25, 2012	<b>Bike to work day</b> Bring forward in February discussion for new ideas	Currie Gillespie	February MCA Meeting
17 & 22	June 25, 2012	<b>Discipline policy:</b> 1) Need to have a look at the discipline policy from BC. Jason will send to Kim, Garry, Dave, Bill and AMP. For review and edit with the plan to come up with a policy for MCA. 2) Karin will draft up a Race Jury document.	Jason C. Kim, Garry, Dave and AMP	ASAP
18	June 25, 2012	<b>AGM Banquet:</b> Twilla will source out volunteers for social or banquet committee.	Twilla Pitcher	July MCA meeting.
19	July 23	<b>End of year meetings:</b> By September 1 <sup>st</sup> all discipline committees will need to decide on the date of their end of year meetings. They will need to post a notice on the MCA Website and Facebook.	Discipline Directors	September 01, 2012
23	Aug 29	<b>2013 Race supplies:</b> At December meeting provide an estimate cost of numbers and plates for each race discipline.	Race Discipline directors	December 2012 MCA meeting
24	Aug 29	<b>Finding funds to make up shortfall:</b> Gary Sewell will lead the development of a formula to make up \$1500 for the cross numbers and the \$700 for jerseys by March 2013.	Gary Sewell	March 2013
25	Aug 29	<b>Test Race radios:</b> Seema and Andy have volunteered to check the radios.	Seema and Andy	

26	Aug 29	<b>Site Development Policy review:</b> In December 2012 during strategic planning session we will need to revisit the Site Development Policy (development fund) and contribution level.	ALL	December 2012 MCA meeting
27	Aug 29	<b>Yong Athletes and LTAD:</b> Gary, Dave, Karin, Jayson, Kim and Bill will come back to the board with a recommendation with regards to young participations. (White Paper)	Gary S. Dave D. Karin Mc. Jayson G. Kim M. Bill G.	
28	Sept 17	<b>Provincial Race Policy:</b> Jason Carter will incorporate the following motion into a policy: Motion: 1) the ownership of the Provincial races is with the MCA. 2) It is up to the race discipline committee if they want to host the race or to contract to a club. 3) When a race discipline committee runs a Provincial race the surplus from that race are to go back to the race discipline's budget.	Jason Carter	
29	Sept 17	<b>Annual reports due October 3<sup>rd</sup> 2012 (All)</b>	All	Oct 3rd
30	Sept 17	<b>Provincial Coach contract</b> Jason will send the new contract to the Board for review and to Jay to start the discussion. Decision on October 10 <sup>th</sup> .	Jason Carter	Oct 10th