



MCA Board Meeting Minutes

Date:	June 25, 2012	
Time:	6:00 pm	
Location:	Sport for Life Centre, 145 Pacific Avenue	
Position	Name	In Attendance
President	Jason Carter	Present
Vice-President	Andy Romanovych	Absent
Secretary	Anne-Marie Palfreeman	Present
Treasurer	Christine Prendergast	Present
Provincial Program Co-ordinator	Bill Gendron	Present
Mountain Bike Co-ordinator	Dave Dorning	Absent
Road Bike Co-ordinator	Gary Sewell	Present
Assistant Road Co-ordinator	Kim Mitchell	Present
BMX Co-ordinator	Rob Nagy	Present
Kids of Mud Co-ordinator	Karin McSherry	Absent
Recreation & Transportation Co-ordinator	Currie Gillespie	Present
MCA Executive Director	Twila Pitcher	Present
Provincial Coach	Jayson Gillespie	Absent

Meeting Minutes

Item No.	Agenda Item	Presenter
Part A	1. Call to Order <ul style="list-style-type: none"> • Quorum is established 2.. Approval of April Minutes <p style="margin-left: 40px;">Motioned: Christine Prendergast</p> <p style="margin-left: 40px;">Seconded: Currie Gillespie</p> <p style="margin-left: 40px;">Adopted</p> 3. Presentation of Work plans	Jason Carter
	4. Agenda	

Part B	<p>Financial Update</p> <ul style="list-style-type: none"> Report submitted. <p>Motion to approve the monthly year to date for May.</p> <p>Motion to Adopt : Gary Sewell</p> <p>Seconded : Bill Gendron</p> <p>Action Item: at August meeting discuss in/out fee structure and other financial ideas. May want invite CCN people to a meeting?</p> <p>Approved</p>	Twila Pitcher
Part C	<p>Major BOD Decision Items</p> <p>1.0: Bike to work day</p> <ul style="list-style-type: none"> Lots of media pick-up. This was a lot of fun. 4016 registered participants (up from last year) We should have gotten an MCA Banner. Do we want to have MCA gear and promo products? Something to bring up at AGM. Perimeter conversion project. <p>Action Item: revisit promo gear idea in September.</p> <p>Action Item: Bring forward in February discussion for new ideas.</p> <p>2.0: Bill 32</p> <ul style="list-style-type: none"> May presentation Law is a done deal, but it has not been proclaimed. They are working on Regulations as we speak. On-going discussion with regulatory people (MIT) Birds Hill Park issues. We need to get evidence, What is the vision for the Park? <p>Action Item: We need to document identified issues.</p> <p>3.0: Commissaries Development - Discipline Policy</p> <ul style="list-style-type: none"> Need to develop a simple policy. <p>Action Item: need to have a look at the discipline policy from BC. Jason will send to Kim, Garry, Dave, Bill and AMP. For review and edit with the plan to come up with a policy for MCA.</p>	Currie Gillespie Jason Carter
	<p>4.0 BMX</p> <ul style="list-style-type: none"> Got permission ride for BMX We have built 9 BMX bikes No bike fest Do we want a BMX club What should be the Fees Clinics are being planned Can we use the trailer? Garry will go and have a look. Want to purchase BMX manual. 	Rob Nagy

	<p>5.0 AGM and banquet dates</p> <ul style="list-style-type: none"> • Need to decide soon • Do we want to separate? May want to have the Town hall with the AGM. Have the awards banquet on its own. • Do a survey before on. • Plan B: have AGM and Townhall on one day (9 to 12on a Saturday) in October and then have Banquet November 24 another day. • There will be a survey before time. <p>Action Item: Twilla will source out volunteers for social or banquet committee.</p>	
Part E	<p>Reports</p> <ul style="list-style-type: none"> • President report submitted • Executive Director • VP no report submitted • Recreation & Transportation report submitted • Provincial Program report submitted • BMX report submitted • Mountain Bike no report submitted • Road report submitted • KOM no report submitted 	All
	<p>Action Items (old business). Done when reviewing last month minutes.</p>	Anne-Marie Palfreeman
	<p>Next Meeting - July 23 , 2012 Motion - Rob Nagy Seconded - Gary Sewell Carried.</p>	Jason Carter

Action Items

Item No.	Mtg Date	Action Item	Assigned To	Target Date
1	May 16, 2011	<p>Club Incentives</p> <p>Develop a more concrete plan to incentivize the Clubs to providing races and officials to train</p> <p>06.13 No further update</p> <p>07.20 No further update</p> <p>08.24 No further update</p> <p>09.28 The development policy will cover up some. No other update. Will draft something for next meeting.</p> <p>10.19 Town Hall feedback should be incorporated into this. Suggestion that the number of races one club can organize be capped; clubs without an official provide an assistant to work with the official. The strategy for discussion at the next board meeting for endorsement and then distribution through the committees for feedback.</p> <p>11.09 Defer to the new Board.</p> <p>12.05 Carry-over to next meeting</p> <p>21.02.12 Carry-over to next meeting</p> <p>20.03.12 Carry-over</p>	Gary Sewell	June 13/11

10	April 23, 2012	Commissaire development: Karin will pass draft of v.1 Commissaire Development policy to all other commissaires for comments. She will discuss the matter further with Jason Carter and they will bring the matter back to board for further discussion at the next Board meeting.	Karin McSherry	May 24, 2012
12	May 24, 2012	Race levy policies: Coordinators are to review the policy for race levies (cup fee policy) for the next year.	Gary Sewell and Dave Dorning	June 19, 2012
13	May 24, 2012	Change in Auditor: Consider a change of Auditor for discussion at the next AGM.	Twillia Pitcher	November AGM
14	June 25, 2012	Finances: At August meeting we should discuss in/out fee structure and other financial ideas. May want invite CCN people to the meeting?	All	August MCA meeting
15	June 25, 2012	Bike to work Day: Revisit promo gear idea in September.	All	September MCA meeting
16	June 25, 2012	Bike to work day Bring forward in February discussion for new ideas	Currie Gillespie	February MCA Meeting
17	June 25, 2012	Discipline policy: Need to have a look at the discipline policy from BC. Jason will send to Kim, Garry, Dave, Bill and AMP. For review and edit with the plan to come up with a policy for MCA.	Jason C. Kim, Garry, Dave and AMP	ASAP
18	June 25, 2012	AGM Banquet: Twilla will source out volunteers for social or banquet committee.	Twillia Pitcher	July MCA meeting.