



MCA Board Meeting Minutes

Date:	August 29, 2012	
Time:	6:00 pm	
Location:	Sport for Life Centre, 145 Pacific Avenue	
Position	Name	In Attendance
President	Jason Carter	Present
Vice-President	Andy Romanovych	Present
Secretary	Anne-Marie Palfreeman	Present
Treasurer	Christine Prendergast	Present
Provincial Program Co-ordinator	Bill Gendron	Present
Mountain Bike Co-ordinator	Dave Dorning	Present
Road Bike Co-ordinator	Gary Sewell	Present
Assistant Road Co-ordinator	Kim Mitchell	Present
BMX Co-ordinator	Rob Nagy	Present
Kids of Mud Co-ordinator	Karin McSherry	Absent
Recreation & Transportation Co-ordinator	Currie Gillespie	Present
MCA Executive Director	Twila Pitcher	Present
Provincial Coach	Jayson Gillespie	Absent

Meeting Minutes

Item No.	Agenda Item	Presenter
Part A	1. Call to Order <ul style="list-style-type: none"> • Quorum is established 2.. Approval of July Minutes <p style="margin-left: 40px;">Motioned: Rob Nagy</p> <p style="margin-left: 40px;">Seconded: Christine Prendergast</p> <p style="margin-left: 40px;">Adopted</p> 3. Agenda	Jason Carter

Part B	<p>Financial Update</p> <ul style="list-style-type: none"> Report submitted. <p>Motion to approve the monthly year to date for July. Motion to Adopt : Curry Gillespie Seconded : Bill Gendron Approved</p> <p>Action: (December) estimate cost of numbers and plates for each race discipline. Action: Gary Sewell will lead the development of a formula to make up \$1500 for the cross numbers and the \$700 for jerseys by March 2013. Action: Seema and Andy have volunteered to check the radios.</p> <p>Motion: 1) the ownership of the Provincial races is with the MCA. 2) It is up to the race discipline committee if they want to host the race or to contract to a club. 3) When a race discipline committee runs a Provincial race the surplus from that race are to go back to the race discipline's budget.</p> <p>Motion to adopt the 3 statement: Dave Dorning Second: Gary Sewell Adopted</p>	Twila Pitcher
Part C	<p>Major BOD Decision Items</p> <p>1.0: MNP Financial Audit</p> <ul style="list-style-type: none"> Kudos to Twila and Linda for the amount and quality of work that they have done putting the audit report together. <p>Motion to adopt the 2011-2012 Audited Financial Statement: Rob Nagy Second: Christine Prendergast Adopted</p> <p>Action: In December 2012, during strategic planning session we will need to revisit the Site Development Policy (development fund) and contribution level. (ALL)</p> <p>2.0: MDI- Contract Extension Motion to adopt the contract extension: Bill Gendron Second: Andy Romanovych Adopted</p> <p>3.0: AGM-Townhall: Oct 20, Constitutional Changes-Election More changes will be received by the next meeting. AGM-Townhall, at Woodhaven CC. meeting 13:00</p> <p>4.0: Race Calendar: Deletion-Additions (Twilla)</p> <p>5.0 Young Athletes & LTAD -rewarding participation (Gary Sewell)</p> <p>Action: Gary, Dave, Karin, Jayson, Kim and Bill will come back to the board with a recommendation with regards to young participations. (White Paper)</p>	<p>Twila Pitcher</p> <p>Jason Carter</p> <p>Jason Carter/ Twilla Pitcher</p> <p>Twilla Pitcher</p> <p>Gary Sewell</p>

	6.0 Approvals for development funds for insurance fees for BMX clinic. Action: Rec and Transportation will loan BMX the \$260 required for the clinic insurance fee. Future reimbursement is expected.	Rob Nagy
Part E	Reports <ul style="list-style-type: none"> • President report submitted • Executive Director submitted • VP report submitted • Recreation & Transportation report submitted • Provincial Program report submitted • BMX report submitted • Mountain Bike no report submitted • Road report submitted • KOM report submitted 	All
	Action Items (old business). Done when reviewing last month minutes.	Anne-Marie Palfreeman
	Next Meeting - September 17 , 2012 Motion - Rob Nagy Seconded - Gary Sewell Carried.	Jason Carter

Action Items

Item No.	Mtg Date	Action Item	Assigned To	Target Date
1	May 16, 2011	<p>Club Incentives</p> <p>Develop a more concrete plan to incentivize the Clubs to providing races and officials to train</p> <p>06.13 No further update</p> <p>07.20 No further update</p> <p>08.24 No further update</p> <p>09.28 The development policy will cover up some. No other update. Will draft something for next meeting.</p> <p>10.19 Town Hall feedback should be incorporated into this. Suggestion that the number of races one club can organize be capped; clubs without an official provide an assistant to work with the official. The strategy for discussion at the next board meeting for endorsement and then distribution through the committees for feedback.</p> <p>11.09 Defer to the new Board.</p> <p>12.05 Carry-over to next meeting</p> <p>21.02.12 Carry-over to next meeting</p> <p>20.03.12 Carry-over</p>	Gary Sewell	June 13/11

10	April 23, 2012	Commissaire development: Karin will pass draft of v.1 Commissaire Development policy to all other commissaires for comments. She will discuss the matter further with Jason Carter and they will bring the matter back to board for further discussion at the next Board meeting.	Karin McSherry	May 24, 2012
12	May 24, 2012	Race levy policies: Coordinators are to review the policy for race levies (cup fee policy) for the next year. CLOSED	Gary Sewell and Dave Dorning	June 19, 2012
13	May 24, 2012	Change in Auditor: Consider a change of Auditor for discussion at the next AGM.	Twilla Pitcher	November AGM
14	June 25, 2012	Finances: At August meeting we should discuss in/out fee structure and other financial ideas. May want invite CCN people to the meeting?	All	August MCA meeting
15	June 25, 2012	Bike to work Day: Revisit promo gear idea in September.	All	September MCA meeting
16	June 25, 2012	Bike to work day Bring forward in February discussion for new ideas	Currie Gillespie	February MCA Meeting
17 & 22	June 25, 2012	Discipline policy: 1) Need to have a look at the discipline policy from BC. Jason will send to Kim, Garry, Dave, Bill and AMP. For review and edit with the plan to come up with a policy for MCA. 2) Karin will draft up a Race Jury document.	Jason C. Kim, Garry, Dave and AMP	ASAP
18	June 25, 2012	AGM Banquet: Twilla will source out volunteers for social or banquet committee.	Twilla Pitcher	July MCA meeting.
19	July 23	End of year meetings: By September 1 st all discipline committees will need to decide on the date of their end of year meetings. They will need to post a notice on the MCA Website and Facebook.	Discipline Directors	September 01, 2012
20	July 23	Achievement awards: Jason C. to contact Mr. Lindsay about achievement awards. CLOSED	Jason Carter	
21	July 23	Constitution Review: If any structural changes are needed with regards to part of the MCA constitution, please send to Jason C. before next (August) meeting. CLOSED	All	August 21, 2012
23	Aug 29	2013 Race supplies: At December meeting provide an estimate cost of numbers and plates for each race discipline.	Race Discipline directors	December 2012 MCA meeting

24	Aug 29	Finding funds to make up shortfall: Gary Sewell will lead the development of a formula to make up \$1500 for the cross numbers and the \$700 for jerseys by March 2013.	Gary Sewell	March 2013
25	Aug 29	Test Race radios: Seema and Andy have volunteered to check the radios.	Seema and Andy	
26	Aug 29	Site Development Policy review: In December 2012 during strategic planning session we will need to revisit the Site Development Policy (development fund) and contribution level.	ALL	December 2012 MCA meeting
27	Aug 29	Yong Athletes and LTAD: Gary, Dave, Karin, Jayson, Kim and Bill will come back to the board with a recommendation with regards to young participations. (White Paper)	Gary S. Dave D. Karin Mc. Jayson G. Kim M. Bill G.	
28	Aug 29	BMX Clinic Insurance: Rec and Transportation will loan BMX the \$260 required for the clinic insurance fee. Reimbursement at a later date is expected.	Rob N. and Currie G.	