



Executive Director Monthly Report

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| Date Submitted: | March 20,2012 |
| Submitted By: | Twila Pitcher |
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| Comments & Updates | |
| <ol style="list-style-type: none"> 1. Year End - Mar 31: Preparing documents/Annual Audit requirements 2. Sport Development Funding from Sport MB anticipated mid April. 3. Grant Updates: BMX MB Community services Grant (\$15K received) /BMX NERC Grant (\$2500 received) /Summer Games Jersey grant (\$2440 granted/\$1196 received to date) /Sport Science Prov Program (\$500 received)/Women in cycling Apprenticeship (Applied/pending)/Canada Jobs Grant (Applied/pending)/Green Team summer support (Applied/pending)/Women to Watch Lindsay Argue (\$500 applied/pending)/Selkirk WCSG legacy Fund (currently N/A due to tax receipt requirement) /BMX Norco Grant (Rob -in progress)/HP Coach Grant (on deck). 4. Sponsorship Update: Deluca's equipment trailer being finalized that will support equip transport and storage for race organizers. Century 21 onboard for 2012 but they need to see return on investment to staff onboard. Van Sponsorship letter to support provincial program. Nick Allaire (Prov Program parent) is helping to solicit sponsor. Looking at other funding options for Van. 5. NSTF (National Sport Trust Fund): a philanthropic gift-giving program established through the Canadian Council of Provincial and Territorial Sport Federations for the development of amateur sport on a national level. Reviewing potential future opportunities with Sport MB. 6. Bingo Revenue: Q2 Dates received. Allotted to Provincial Program (Apr 14/Apr 22/May 11/Jun 18) 7. Nominations: Chris Prendergast has been nominated for Junior Athlete of the year/Jayson Gillespie Coach of the Year. Annual coaching MB excellence award Sunday April15. Sport MB Night of Champions April 30. Everyone welcome. Tickets avail thru Sport MB website. 8. Spring Coach Clinics: 8 Clinics. Posted on website. MCA Online store launched Mar 15 for registration/credit card transactions. 9. New Online Registration (CCN) went live Feb 29,2012. Revisions required for KOM registration. Provincial licensing unique which requires specific programming. Christine Prendergast has volunteered | |

to support processing. Tech issues with the program and printer have slowed down our progress. Working on Reporting requirements for Clubs, CCA, Sport MB. Next stage: Race Registration set-up. Pictures need to have light, plain background.

10. **General Commissaire Meeting:** Purpose-to gather the information necessary to understand the challenges and opportunities that Commissaires face and to develop plans to address the concerns regarding Commissaire development. This meeting is separate from discipline specific requirements such as determining commissaires for the 2012 race calendar. MTB commissaire meeting Feb 17. Road commissaire Meeting requested April 14 or 21. We are looking into how best to license new recruits. Dave Benson will not be available to facilitate and Arlene cannot license until she completes technical training out of province.
11. **Summer Games:** (Coach Update) Westman team appointed : Hewson Elliott-Coach/Aron Check-Mechanic/Sam Check-Manager. Working on Coach for Central region (Portage). Dave Dorning and Seema Saini have also offered their Support. We are making progress.
12. **Unniversity of MB Tradeshow (Mar 7):** Purpose-mentor a student/acquire admin and field support. MCA table set-up to meet with Recreation Management and Kinesiology students. Interviews need to be completed by April 17. Final Confirmation of placements is announced April 30. Summer Session: May 14-Aug 10. Fall Session: Sep 10-Dec 7.
13. **Training:** attended full day workshop on "Legal Liabilities and Duties of Board" on Mar 9. Have workbook in office if anyone would like to review. Will add key notes to our BOD Bible.
14. **IPC Conference Call:** (CCA) highlights: 1) CCA is looking into a National Strategic Plan process. They intend to have a professional resourse carry out interviews with PSOs and will be looking for involvement from Board members and staff. 2) Sport Canada is asking for demographic data and reporting from the PSOs. 3)Brett Stewart provided an updated on Insurance (I will review key points at meeting).
15. **Meetings (Other)** Arlene Woodcock Feb 22/City of Wpg (BMX) Feb 22/Sport MB- Sport Performance Plan Mar 5/Summer Games Brandon Mar 8/CCA Mar8/BMX March 14
16. **Potential New Clubs:** Altona (KOM)/Brandon (KOM).
17. **Equipment Maintenance:** Andy has offered his support to ensure equipment is ready for race season (leaf blower/trimmer)
18. **Day Licenses:** reviewing what is being offered Nationally and feasibility to consider this for MB members.
19. **Race:** Birds Hill Permit finialized/Race supplies (Numbers, pinnies etc) need to be ordered by end of next week.

- 1) Event Calendar (Non-sanctioned races). How would we like to present this ?
- 2) Sponsorship Century 21: Need help promoting this sponsor. Goal: a min of 2 referrals to both Shelley and Brett (we need to push business their way in order to retain this sponsor).
- 3) Need solution to transport bikes to Swan River (Summer Games). Provincial trailer not available.
- 4) Falling behind on emails/posting of minutes and reports/general admin. Looking for admin support anywhere I can get it. Thanks ☺