

Executive Director July Report

Date Submitted:	Aug 29,2012
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Comments & Updates	

It has been a very busy August. There have been several last minute permit and insurance requests, and shuffling of equipment between disciplines has been time consuming for all involved. All permits should be in place a min. of 30 days in advance. Insurance certificates can take up to two weeks. Reconciliation for Provincial team camps and projects has been steady and the 2012 Summer Games are being finalized. Our first Women's Recruitment ride, women's MTB race, and BMX clinic all took place this month. There has been an increase in general inquiries (perhaps due to the London Olympics?). The AGM/Town hall is being combined and moved to October this year. Preparation for the AGM and the Awards Dinner will be a priority for September.

1)LICENSES:

- 870 Total licenses in 2011
- 873 licenses in 2010.
- Trending at 853 (Aug 2012) vs. 831 (Aug 2011).
- We need a min. of 20 new licenses to maintain a consistent membership level. 40 new full race licenses would help off-set some of increased race costs.

2)GRANTS/SPONSORSHIP:

- Community Infrastructure Improvement Grant in progress for BMX
- Aviva Community (Social Media) Grant for BMX on deck.
- Met with Hydro to determine their interests in the New Year for funding initiatives. They would be interested in funding a future "Spectacle Event". With respect to Jersey Sponsorship their priority is multi-sport games initiatives ie-2012 "Powersmart" Summer Games.
- Summer Games Jersey Grant received
- BMX Fall Bingo Date from MSCS TBA.
- The Interdisciplinary challenge, sponsored by Century 21 in progress.

3)BINGOS:

- 5 Bingos in the Summer are offered up to our Club A Affiliates. Although a couple of clubs had expressed interest in receiving an Bingo, all of the summer dates offered were declined. The Provincial team has recruited volunteers for all Bingos to date with the exception of one that was worked by Olympia on Portage.

4)TOWNHALL/AGM:

Sat, Oct 20: Woodhaver Community Club

*See Draft Attachment with items and timelines.

Memberships communication scheduled for Aug 31.

5)AWARDS:

Provincial medals had to be topped up this year. Disciplines have been made aware of cost.

Collection of all 2011 trophies/plaques will commence at the end of this month.

Road and MTB should start determining Cup Jersey Winners and Award Winners (details have been forwarded via email). A communication to collect nominations will also be forwarded to membership.

6)AWARDS BANQUET:

Sat, Nov 24: Rossmere Golf and Country Club

Need Volunteers to help with event. Will forward requirements early September.

7) MEMBERSHIP SERVICES (in follow-up to request from Board at July Meeting)

8) Clara Hughes: Sport Hall of Fame Inductee. Nov 3, 2012. Tickets available online.

Issues/Concerns/Recommendations

1)** Everyone needs to keep a close eye on their spending against Budget.

2) ROAD Cup Levies have not been invoiced out as it is unclear in the race calendar which road races were Cup races.

3) Race Results. We need to remain diligent about keeping these up to date. Race organizers need to submit results to Hal Loewen within 2-3 business days (max) of the race.

4) Meeting Room availability at Sport MB is very tight due to the start-up of hockey season and several AGMs. Please plan in advance.

5) Year in Review meetings need to take place in September. Findings from these meetings (what went well, where we can improve, and key priorities for the 2013 season) should be documented in your Annual reports which each Director will present at the Annual AGM.

6) Need Cup Jerseys design/colours. Road/MTB should start determining results and winner sizes.

7) Awards: Trophies and Plaques from 2011 Awards Banquet need to come back to the office.

8) Looking for Volunteers to assist with the following this Fall:

-Equipment Inventory

-Equipment Maintenance

-Social Committee for Awards Banquet and Social event (Including Ticket sales)

-Interdisciplinary Results

-Radios (testing / Obtain quotes to fix if required)

9) I would like to propose that we plan a date Late Nov/Early Dec for a Strategic Planning session prior to the start of the new year.

10) What will the expectations be of current and new board members following the AGM in October? Current board will remain and transition in any new members until after Awards Banquet. New members attend Nov Meeting?