



Executive Director Monthly Report

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| Date Submitted: | April 16,2012 |
| Submitted By: | Twila Pitcher |
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| Comments & Updates | |
| <p>1) License Update (as of April 16, 5pm):</p> <p>Mailed to date: 482 (KOM-223/Race-96/General-160/U17-3)</p> <p>In Print Queue: 58</p> <p>Pending: 73 (KOM-32/Race-29/General-7/U17-5)</p> <p>Club Affiliations: 19 Total (A Clubs-7, B Clubs-5/C Clubs-7)</p> <p>Based on 871 total licenses last year, currently 56% of our membership have registered.</p> <p>Processing time = 2mins/license (pending no missing info, tech issues etc).</p> <p>Anticipate a total of 30 hours of processing outstanding.</p> <p>Weekly reporting is being completed for KOM clubs and Clubs of which we are collecting Club Memberships on behalf.</p> <p><u>Main Challenges:</u></p> <p>KOM multiple Licenses</p> <p>Race licenses with no photos</p> <p>British Columbia Typo (Back of Race licenses). Impact 96-Race + 149 KOM = 245 re-prints (equiv 10 hrs)</p> <p>Picture quality</p> <p><u>Successes:</u></p> <p>MCA Online store implemented for Coaching clinics/online race registration</p> <p>Increase of online usage</p> <p>Support: Christine Prendergast (weekly), Melanie Ferg (Sunday)</p> | |

2) Coach Clinics: Good Attendance

May 17/18 - Intro to Comp/Training Basics - 6

Apr 15&21 - Community Initiation - 20

May 12,13,Jun2 - Basic Bike Skills - 16

MTB Skills/Tactics - 3

Jayson has completed Learning Facilitator training for Road so that we can work towards training for Community Initiation and Intro to Comp Road coaches.

- 3) Commissaires: one general meeting was changed to two discipline meetings. MTB meeting completed in March, Road pending. Special Bingo Initiatives now expanded to support Officials Development projects Provincial level or higher. Arlene Woodcock has applied for travel funding to Ottawa for National Road Commissaire Practical exam.
- 4) Bingo: Special Bingo Initiative Application Deadlines: May 1 and Oct 1. Funding \$500-\$3000. Support Athlete, coach and officials initiatives, LTAD Implementation plans etc. Forwarded to all Club A's, Regular Bingos forwarded for Quarter (April-June). \$30K in Bingos allotted for Cycling. Special Initiative bingos are in addition to this.
- 5) Site Development request received from A&L - Brandon. Board of Director approval required.
- 6) CAN-bike Filming in progress for Share the Road Video series.
- 7) Summer Games: Ruth and Karin travelling to Swan Valley in May to access course and meet with Host society. Registration for the games is required for all athletes, coaches, and Mgrs.
- 8) Interviewed 5 U of M students for Recreation Management and Kinesiology interested their doing work experience with us this Summer and Fall. Decisions pending in May.
- 9) Sport MB Grants/Scholarships/Bursaries will be Summarized and forwarded to BOD and clubs. I track all grants that we apply for. Will forward monthly report
- 10) Century 21/2012 MCA Interdisciplinary challenge approved. Need to encourage members to use Shelley and Brett where opportunities arise. This is not a donation. Have not had anytime to seek additional opportunities.
- 11) Reminder: Sport MB, night of Champions April 30, 7pm, Convention centre. Tickets must be purchased in advance.
- 12) Birds Hill: Arlene Woodcock and myself had a 2 hour meeting with key contacts to resolve concerns specific to road race requirements. April 24 Birds Hill is hosting a meeting to the public to discuss future plans for the park.
- 13) April 24 - LTAD training/Sport MB 10-230pm. Board members welcome
- 14) Final Yr end Financial Clean-up in progress. Audit work needs to begin ASAP. Sport Development

funding received and attached. Budget needs to be revised. Need to hear back from Disciplines by May 2 is there are any revisions to original plans. Audited Financials and Final Budget is due to Sport MB June 30.

15) April 3, we resolved old website issue. It has been removed. Info saved incase future reference required.

16) Need to review future Board Meeting Dates to ensure no conflicts with race calendar. Once established I will send everyone a calendar request.

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| Issues & Concerns | |
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- Behind on posting meeting minutes and reports on Website, looking for additional assistance to support license processing,