

Provincial Program Policy



Athlete Agreement

between the Manitoba Cycling Association and:

Particulars:		Please Print	
Name:			
Address:			
City:	, Manitoba PO Code:	Phone:	
CCA Race License #: <small>Bottom Right Corner of License</small>	Code #: CAN <small>Top Right Corner of License</small>		
Birth Date: / / D M Y	Email Address:		

I agree to respect the choices and the decisions of the Provincial Coach, Manager(s), Provincial Program Coordinator and/or assigned staff during all Provincial Program training and while participating in Provincial Program Projects.

I acknowledge that the waiver, which I signed when applying for my UCI / CCA racing license, will be in full force and effect throughout my participation in the Provincial Program.

THIS AGREEMENT SHALL BE IN EFFECT AS LONG AS I AM A MEMBER OF THE MANITOBA PROVINCIAL PROGRAM, FOR THE CALENDAR YEAR ENDING DECEMBER 31st, _____.

Accepted by:

MANITOBA CYCLING ASSOCIATION

Athlete

Provincial Coach

Parent/Guardian if under 18

MCA - Provincial Program Coordinator

Signed this _____ day of _____, 200__

Signed this _____ day of _____, 200__

NOTE: Athlete and Parent/Guardian, if required, must initial each page of the agreement to acknowledge having read and understood all parts of this agreement.

The purpose of this policy is to clarify how the Provincial Program is to be administered.

1. RESPONSIBILITIES OF PROVINCIAL PROGRAM PARTICIPANTS

- 1.1 Program Participants must be on an organized training program, acceptable to the Provincial Coach. They must train with the Provincial Coach and/or a mutually agreed alternate coach and report their training progress, in writing, on a regular and agreed basis to the Provincial Coach.
- 1.2 Program Participants are required to race in events, as directed by the Provincial Coach, in all MCA Provincial Championships and in other designated selection races unless written approval to not participate is given by the Provincial Program Committee.
- 1.3 Program Participants must be members in good standing with the MCA and have no outstanding debts with the MCA prior to participating in any Provincial Program Projects.
- 1.4 Program Participants and/or their Parents/Guardians must attend non-racing events; such as meetings, technical sessions, bingos, fund raising activities, etc. as directed by the Provincial Coach or Provincial Program Coordinator.
- 1.5 Program Participants shall hold a valid UCI / CCA racing license.
- 1.6 Helmets shall be worn at all times while riding a bicycle.
- 1.7 Program Participants are to keep their equipment clean and in good working condition.
- 1.8 Program Participants receiving funding to participate in MCA funded/subsidized events or projects shall wear the Provincial program uniform at these events or projects.
- 1.9 Program Participants are responsible for any MCA equipment used, as per the Equipment Policy.
- 1.10 Program Participants shall conduct themselves in a manner that displays respect, team spirit, and fair play towards teammates, other competitors and all Officials as well as the public at large.
- 1.11 Program Participants will share in other designated duties as assigned by the Provincial Coach, the Provincial Program Coordinator or any Provincial Program Staff members.
- 1.12 Program Participants should ensure proper care and attention to their personal appearance.
- 1.13 Program Participants are to accept the procedures, as set forth by the Provincial Coach and Provincial Program Coordinator, for selection to any Provincial Program Project.
- 1.14 Program Participants must adhere to the UCI / CCA Rules and Regulations, and any additional rules applied to races. Notwithstanding any penalty or penalties applied by the race officials, any athlete cheating or disobeying the rules may be further disciplined by the Provincial Coach or Provincial Program Coordinator. Such further discipline may range from reprimand to suspension up to and including expulsion from the Provincial Program. Athletes are responsible for any fines incurred by them during racing either inside or outside the Province of Manitoba.

TRAVEL

- 1.15 Program Participants must provide all funds for travel expenses. A deposit, based on an estimate of costs, will be required prior to the start of any Provincial Program or Team Project.
- 1.16 Program Participants traveling outside of Canada, or who are under the age of majority where the participant is traveling to, must have a letter of permission from their parent(s) or guardian(s) to travel with the Provincial Program to that destination.
- 1.17 Program Participants traveling outside of Canada with the Provincial Program shall carry extra medical coverage (i.e. Blue Cross or similar). Proof of such coverage shall be provided to the Provincial Program Coordinator prior to departure.
- 1.18 Only the Provincial Coach, Provincial Program Coordinator and assigned Provincial Program Staff (assigned by the MCA Board) have permission to drive Provincial Program vehicles – this includes any rented vehicles.
- 1.19 The consumption and/or transportation of alcohol, cigarettes, drugs or any substances prohibited by law will not be tolerated. Program Participants must comply with this regulation at all times. Breach of this regulation during the term of this Athlete Agreement will result in immediate suspension from the Provincial Program, for a period of time to be determined by the Provincial Coach and Provincial Program Coordinator.

2. RIGHTS OF THE PROVINCIAL COACH AND PROVINCIAL PROGRAM COORDINATOR

- 2.1 The Provincial Coach has the mandate to select athletes to participate in Provincial Program Projects.
- 2.2 The Provincial Coach and the Provincial Program Coordinator have the right to suspend an athlete from the then current Provincial Program Project and the next Provincial Program Project in which that athlete had intended to participate, without obtaining permission from the MCA Board of Directors.
- 2.3 If the Provincial Coach and/or Provincial Program Coordinator feel that the suspension should be for a longer period of time they must obtain permission from the MCA Board of Directors.
- 2.4 If an athlete is suspended again within 60 days from the end of any other suspension their case will be heard by the MCA Board of Directors for determination as to the length of the subsequent suspension or possible permanent expulsion from the Provincial Program.

3. RIGHTS OF THE PROGRAM PARTICIPANTS

- 3.1 Program Participants are entitled to the services of the Provincial Coach or assistant coaches, as part of membership in either the provincial or development programs.
- 3.2 Program Participants are obligated to participate in Bingo assignments, which will be allocated by the Provincial Program Committee.
- 3.3 Program Participants are entitled to all sport science services provided by the CSCM and Sport Medicine Council as allocated by Provincial Committee.
- 3.4 Program Participants are entitled to access MCA equipment through the Provincial Coach as per the Equipment Policy.
- 3.5 Program Participants may request, in writing, an explanation regarding decisions made by the Provincial Coach, the Provincial Program Coordinator and/or the MCA on financial allocations, race selections, and perceived unfair treatment within this program.
- 3.6 In the case of any dispute in relation to selections, suspension, expulsion or any other matter in relation to this agreement Program Participants have full right of access to the MCA Appeal Policy.

Athletes are reminded that, as members of the MCA, they also have further rights and responsibilities, which are detailed in the following MCA policies;

- Appeal Policy
- Bingo Policy
- Conflict of Interest Policy
- Dispute Resolution Policy
- Equipment Policy
- Fundraising Policy
- Harassment/Abuse Policy
- Privacy Policy

4 CODE OF CONDUCT

- 4.1 The MCA supports equal opportunity, prohibits discriminatory practices and is committed to providing an environment in which all individuals are treated with respect.
- 4.2 Program Participants are expected to conduct themselves at all times in a manner consistent with the values of the MCA. Conduct that violates these values may be subject to sanctions, pursuant to the MCA's Discipline Policy. Conduct expected is not limited to but is exemplified by:
 - 4.2.1 Demonstrating non-discrimination on any basis
 - 4.2.2 Avoiding public criticism of any person or organization
 - 4.2.3 Demonstrating good sportsmanship and ethical conduct
 - 4.2.4 Adhering not only to the word but also to the spirit of the rules of the sport
 - 4.2.5 Abstaining from the use of alcohol and/or tobacco while under the legal age for use or while participating in any MCA, CCA or UCI sanctioned event.

- 4.2.6 Abstaining from the use of any non-prescription drugs
- 4.2.7 Abstaining from the use on any drugs or training methods that are not approved by the Canadian Centre for Ethics in Sport
- 4.2.8 Refraining from any behaviour that is or could be construed to be sexual harassment

4.3 Program Participants have a responsibility to:

- 4.3.1 Report any personal medical problems or issues to the Provincial Coach
- 4.3.2 Fully participate in all competitions, events or projects to which they have been selected
- 4.3.3 Adhere to all requirements regarding clothing and equipment

5. RESPONSIBILITIES OF THE PARENT/GUARDIANS OF PROGRAM PARTICIPANTS

5.1 Parents/Guardians of Program Participants must be prepared to fill the role(s) of assistant coach, manager, driver, chaperone or member of the program support staff during out-of-province travel.

5.2 Failure to fulfill the above responsibilities or to provide a qualified person to fulfill them on your behalf, will result in a qualified person being hired to fulfill these responsibilities with the related costs being charged to the parent(s)/guardian(s) in question.

5.3 Parents/Guardians are encouraged to obtain the following training to assist them in fulfilling their responsibilities;

- 5.3.1.1 Basic First Aid, with CPR
- 5.3.1.2 Class 4 Driver's License
- 5.3.1.3 Commissaire Training, both Road and MTB
- 5.3.1.4 Coaching certification, New-NCCP Cycling Competition, Introduction

“Approved by the Board of Directors of the Manitoba Cycling Association by motion at a Board meeting held on April 15, 2009”